



**THE LOCAL GOVERNMENT ASSOCIATION**

*Staffordshire's voice for local government*



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**Staffordshire Local Government Association - Joint Waste Management Board**

Tuesday, 19 December 2017  
**10.30 am**  
Civic Centre, Beecroft Road, Cannock

John Henderson  
Honorary Secretary  
11 December 2017

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**A G E N D A**

**PART ONE**

1. **Apologies**
2. **Minutes of the meeting held on 17 October 2017 (Pages 1 - 4)**
3. **Strategic Waste Management Board Action Plan - Performance Report**

Report of the Waste Partnership Manager

4. **Joint Waste Projects - Update**

Report of the Waste Partnership Manager

5. **Holistic Savings for Staffordshire**

Oral report of the Waste Partnership Manager

6. **Staffordshire Waste Partnership - Future Plans**

Oral reports of Partner Authorities giving updates on developments in their areas

7. **Recycling Credits**

Presentation by the Waste Partnership Manager

8. **Date and Venue of Next Meeting - March 2018 (to be arranged)**

## 9. Exclusion of the Public

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involves the likely disclosure of exempt information as defined in paragraphs of Part I of Schedule 12A (as amended) of the Local Government Act 1972, indicated below.

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## PART TWO

### 10. Exempt Minutes of the meeting held on 17 October 2017

(exemption paragraph 3)

<b>Membership</b>	
Ann Beech	Joy Goodall
Mary Bond	Gill Heath
Iain Eadie	David Leese
Frank Finlay	Anthony Munday
Arthur Forrester	John Preece

**Staffordshire Local Government Association**

**MINUTES OF THE MEETING OF THE STAFFORDSHIRE AND  
STOKE-ON-TRENT JOINT WASTE MANAGEMENT BOARD  
HELD ON 17 OCTOBER 2017 AT COUNCIL OFFICES, CODSALL**

Present:

**Cannock Chase District Council**

Mr. E. Edmonds  
Cllr. J. Preece  
Mr. J. Presland

**Stafford Borough Council**

Cllr. F. Finlay  
Mr. P. Gammon  
Mr. H. Thomas

**East Staffordshire Borough  
Council**

Mr. P. Farrer  
Cllr. D. Leese

**Staffordshire County Council**

Mr. T. Cooper  
Cllr. Mrs. G. Heath  
Mr. C. Jones  
Ms. R. Melvin  
Mrs. C. Ruskin-Brown

**Lichfield District Council**

Cllr. I. Eadie  
Mr. N. Harris

**Staffordshire Moorlands District  
Council**

Mr. K. Parker

**Newcastle-under-Lyme Borough  
Council**

Cllr. Mrs. A. Beech  
Mr. A. Bird

**Stoke-on-Trent City Council**

Cllr. A. Dutton  
Ms. C. Gibbs

**South Staffordshire District Council**

Cllr. Mrs. M. Bond (Chairman)  
Mr. D. Roberts  
Mrs. J. Smith

**Tamworth Borough Council**

Mr. A. Barratt

**Also in attendance:** Ms. K Cocks (Waste Partnership Manager); Mr. M. Gardener (Waste and Resources Action Programme); Mr. C. Hoy (Ricardo Energy & Environment); Mr. J. Lindop (Staffordshire County Council); Mr. J. Woodruff (Ricardo Energy and Environment)

**Apologies:** Cllr. A. Forrester (Staffordshire Moorlands District Council); Cllr. Mrs. J. Goodall (Tamworth Borough Council); Mr. S. Khan (East Staffordshire Borough Council); Mr. R. King (Lichfield District Council); Cllr. A. Munday (Stoke-on-Trent City Council)

**PART ONE**

**Minutes**

15. **RESOLVED** – That the minutes of the meeting held on 18 July 2017 be confirmed and signed by the Chairman.

## Matters Arising

### Financial Update

(schedule 1)

16. With regard to minute Nos. 8 and 9, the Environment Manager – East Staffordshire Borough Council circulated further details of the Partnership’s Income and Expenditure account which took account of the comments made at the previous meeting ie (i) that External Funding and; (ii) projections for 2017/18 to 2019/20 should be shown.

He highlighted that during 2018/19 expenditure was predicted to exceed income by £6,780, a shortfall which could be met from reserves. However, he proposed that the matter be considered by the Staffordshire Waste Officers Group in order to find a longer term solution to projected deficit positions eg by increasing Partner Contributions and for them to report back to the next meeting of the Board, as necessary.

17. **RESOLVED** – (a) That the revised income/expenditure account for 2016/17 and projected positions for 2017/18, 2018/19 and 2019/20 be noted.

(b) That the Staffordshire Waste Officers’ Group consider how future deficit positions in the Partnership Income/Expenditure account could be addressed and that they report back to the Board at their next meeting.

### Strategic Waste Management Board Action Plan – Performance Report

(schedule 2)

18. The Board considered a report of the Chairman of the Staffordshire Waste Officers’ Group regarding progress made towards delivery of the Strategic Waste Management Board Action Plan during Quarter 1 2017/18.

In presenting the report, the Waste Partnership Manager highlighted that data for the previous three quarters had been included in the tables in order to aid comparisons (i) over time and; (ii) between areas. In addition, a graph illustrating performance under NI192 over time (2013 to 2017) was also provided

With regard to NI 191: “Residual Household Waste Collected per Household”, Partnership performance had been mixed when compared to the figures for Quarter 4 2016/17. However, when compared to Quarter 2 2016/17 only Staffordshire Moorlands District had collected less residual waste.

With regard to NI 192: “% of Household Waste Sent for Re-Use, Recycling or Composting, the position was more encouraging in that all Authorities’ had performed better when compared to Quarter 4 2016/17. However, garden waste recycling rates varied according to the season and therefore comparisons between Quarters 2 had to be treated with some caution.

Members were pleased to note that, since their previous meeting, Stoke-on-Trent City Council’s statistics had been made available. From this data, it could be seen that Performance in NI191 and NI192 had improved when compared to both Quarters 2 and 4 2016/17.

The Waste Partnership Manager referred to the graph depicting performance with regard to NI192 Recycling Rate over time (2013 to 2017) which had been included in the data. Whilst the figures for 2016/17 were not yet available, it was hoped to have received these by the time of their meeting. In addition she highlighted the red line shown in the graph which indicated a 55% recycling rate target for all Waste Collection Authorities. Staffordshire Moorlands District Council had reached their target during 2015/16 (the most recent data available).

During the discussion which ensued the Member representative of Cannock Chase District Council welcomed the changes which had been made to the Performance Report. However, he requested the inclusion of data relating to the contamination of waste to be included in future reports to the Board. In reply, the Waste Partnership Manager undertook to ensure that the relevant waste data flow statistics were included, requested.

19. **RESOLVED** – (a) That the report be received and noted.

(b) That the relevant waste data flow statistics relating to waste contamination rates, be included in future performance reports to the Board.

### **Joint Waste Projects - Update** (Schedule 3)

20. The Board received progress reports in respect of the following projects from the Staffordshire Waste Partnership Manager:-

- (i) Legal Dispute;
- (ii) Noise Policy;
- (iii) Fly-Tipping Approach and;
- (iv) Strategy Post 2020.

In addition they were updated on various other matters including:-

- (i) Local Authority Recycling Advisory Committee Chairman;
- (ii) Staffordshire Waste Partnership Publicity at the Chartered Institute of Waste Management and;
- (iii) National Association of Waste Disposal Officers Partnership Forum.

Following her presentation of the report, the Waste Partnership Manager highlighted that the current Partnership Strategy ran until 2020. Therefore, a further project for refreshing the strategy would be included in the work programme, in due course. However, preliminary work had already commenced at officer level.

21. **RESOLVED** – That the report be received and noted.

### **Holistic Savings for Staffordshire**

22. **RESOLVED** – That consideration of item No. 6 on the Agenda “Holistic Savings for Staffordshire” be undertaken in Part Two of the Agenda owing to the likely disclosure of exempt information relating to the financial and business affairs of Partner Authorities.

### **Date of Next Meeting**

23. **RESOLVED** – That a further meeting of the Board be held in early December 2017 on a date, time and at a venue to be arranged.

### **Exclusion of the Public**

24. **RESOLVED** – That the public be excluded from the meeting for the following items of business which involves the likely disclosure of exempt information as defined in paragraphs of Part I of schedule 12A (as amended) of the Local Government Act 1972, indicated below.

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## **PART TWO**

### **Holistic Savings for Staffordshire** (exemption paragraph 3)

25 & 26 The Board received (i) an exempt oral report of the Waste Partnership Manager and; (ii) presentation from Mr. Chris Hoy (Ricardo Energy and Environment) and Mike Gardener (Waste and Resources Action Programme) regarding the Holistic Savings for Staffordshire Project and took decisions thereon.

**CHAIRMAN**

**Staffordshire Joint Waste Management Board: 2016/17 and 2017/18 National Indicator Out-turns**

Local Authority	NI191: Residual household waste collected per household (kg)						NI192: % of household waste sent for reuse, recycling or composting						NI193: % of municipal waste landfilled					
	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2
East Staffordshire BC	121.99	120.38	114.93	121.21	127.84	117.74	52.90%	53.30%	47.00%	42.60%	50.60%	50.14%						
Lichfield DC	120.10	115.30	117.10	120.80	117.62	115.88	56.60%	57.70%	49.20%	46.40%	57.00%	56.20%						
Tamworth BC	114.60	113.90	113.90	119.60	135.32	107.02	53.50%	53.00%	46.80%	42.90%	47.30%	52.60%						
Cannock Chase DC	120.99	106.79	124.31	111.36	132.96	115.60	52.06%	56.26%	42.21%	44.45%	47.50%	51.83%						
South Staffordshire Council	119.93	115.26	117.38	122.84	115.10	114.31	56.03%	57.27%	47.88%	44.17%	57.00%	54.52%						
Stafford BC	108.26	110.76	107.26	116.83	112.21	108.17	58.04%	57.68%	50.36%	45.34%	56.40%	55.80%						
Staffordshire Moorlands DC	84.99	99.89	93.39	89.61	93.10	91.78	63.60%	60.50%	56.10%	58.10%	61.60%	60.52%						
Newcastle-under-Lyme BC	110.09	114.34	119.29	120.49	116.42	102.89	53.74%	52.50%	45.10%	41.80%	52.60%	51.47%						
Staffordshire County Council	149.78	142.73	139.66	143.60	145.21		51.90%	53.70%	45.70%	40.20%	52.20%		1.7%	1.4%	2.50%	2.23%	3.3%	
Stoke-on-Trent City Council	151.91	150.95	155.76	150.83	145.90		38.20%	40.00%	27.80%	28.70%	40.50%		5.2%	10.9%	5.00%	5.70%	5.0%	
Local Authority	% household waste sent for recycling						% household waste sent for composting						% household waste sent for anaerobic digestion (formerly part of BVPI 82b)					
	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2
East Staffordshire BC	18.65%	18.72%	22.08%	24.07%	18.26%	19.03%	34.18%	34.45%	24.84%	18.44%	32.23%	31.11%						
Lichfield DC	23.20%	24.20%	27.00%	30.80%	22.13%	23.70%	33.40%	33.50%	22.20%	15.60%	34.91%	32.50%						
Tamworth BC	26.80%	27.10%	30.10%	32.20%	20.43%	26.50%	26.70%	25.90%	16.70%	10.70%	26.91%	26.10%						
Cannock Chase DC	26.76%	27.55%	28.57%	32.55%	21.03%	25.52%	25.30%	28.71%	13.64%	11.90%	26.24%	26.31%						
South Staffordshire Council	19.51%	21.35%	25.10%	27.25%	19.73%	21.13%	36.52%	35.91%	25.26%	18.10%	37.27%	33.39%						
Stafford BC	21.30%	20.56%	25.10%	27.25%	20.90%	21.18%	36.74%	37.12%	25.26%	18.10%	35.47%	34.68%						
Staffordshire Moorlands DC	23.06%	18.40%	21.12%	24.51%	20.30%	19.99%	40.45%	41.95%	34.86%	29.30%	41.52%	40.53%						
Newcastle-under-Lyme BC	16.08%	17.04%	19.10%	19.76%	16.42%	19.63%	32.09%	31.66%	20.04%	15.75%	31.30%	26.11%	5.57%	3.80%	5.69%	6.31%	4.88%	5.73%
Staffordshire County Council	20.28%	21.30%	23.71%	24.33%	20.59%		31.40%	32.15%	21.73%	15.65%	31.46%							
Stoke-on-Trent City Council	16.03%	17.29%	17.15%	21.08%	18.65%		21.96%	22.66%	10.57%	7.56%	21.97%							

**Notes**

Data consistent with WasteDataFlow out-turns. All data is provisional until DEFRA publication



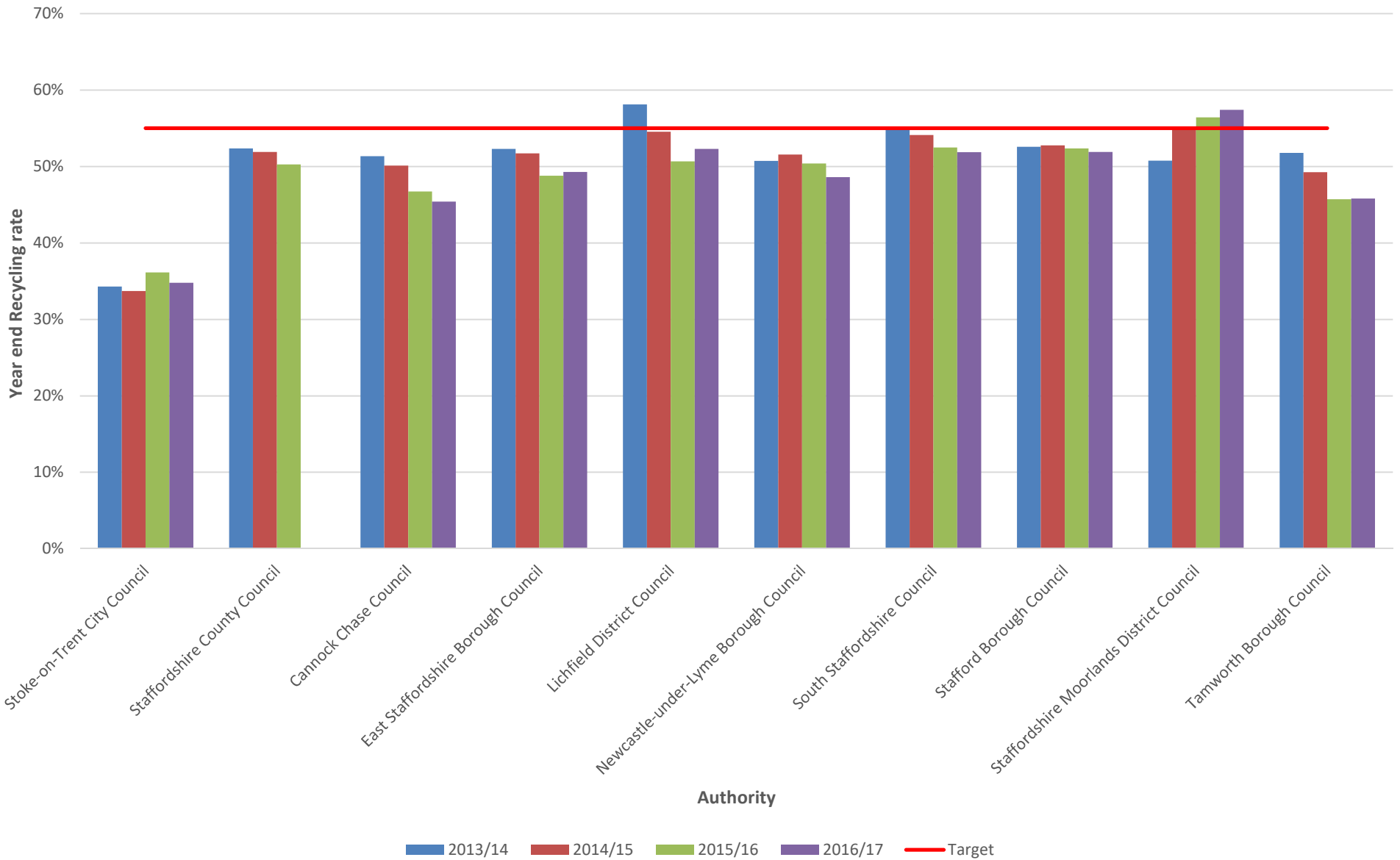


Local Authority	NI192: % of household waste sent for reuse, recycling or composting - YEAR END FIGURES				Target
	2013/14	2014/15	2015/16	2016/17	
Stoke-on-Trent City Council	34.31%	33.7%	36.1%	34.80%	55.00%
Staffordshire County Council	52.35%	51.9%	50.3%		55.00%
Cannock Chase Council	51.34%	50.1%	46.7%	45.40%	55.00%
East Staffordshire Borough Council	52.29%	51.7%	48.8%	49.30%	55.00%
Lichfield District Council	58.13%	54.6%	50.7%	52.30%	55.00%
Newcastle-under-Lyme Borough Council	50.74%	51.6%	50.4%	48.60%	55.00%
South Staffordshire Council	55.17%	54.1%	52.5%	51.86%	55.00%
Stafford Borough Council	52.59%	52.8%	52.4%	51.90%	55.00%
Staffordshire Moorlands District Council	50.76%	55.2%	56.4%	57.40%	55.00%
Tamworth Borough Council	51.78%	49.3%	45.7%	45.80%	55.00%



NI192 Recycling Rate over time (2013 to 2017)

Page 9





## **Joint Waste Management Board Partnership General Update**

In addition to the recent work on holistic savings / charging for garden waste and development of a new recycling credit methodology, the following updates have also occurred in the last 2 months;

### **Legal dispute**

The ongoing legal dispute with Biffa has yet to reach a suitable resolution. Following a final meeting with Biffa where lengthy discussions were held on meets the needs of both parties to avoid going to legal mediation / court, the councils issued a formal proposal to Biffa. This was both misunderstood and rejected. The councils have since provided clarification and a final compromise offer. If Biffa reject this proposal, legal mediation is likely to occur, despite both parties not wishing to undertake an official legal court battle.

### **Noise policy**

Unfortunately, the dedicated Health and Safety meeting to discuss the creation of a noise policy was very poorly attended, with attendees from SoTCC, CCDC and L+TJWS only. Following this, requests for information have been made but not responded to and focus has moved on to recycling credits etc. This project will be resumed when it can be given full attention.

### **Fly-tipping data**

Historic fly tipping data from April 2015 to September 2017, per quarter, has been collated and submitted to JWMB as part of the usual data spreadsheet standing agenda item. This data has independently been collated from WasteDataFlow directly. The data will be updated every quarter, as it also done with the recycling data.

### **Strategy post 2020**

No development has occurred on the beginnings of strategy creation, as larger issues, such as recycling credits and charging for garden waste collections, has taken precedence in recent discussions at SWOG level. Once these issues have provided a direction of where we are going long term, we will be able to develop a strategic direction to enhance our performance alongside these existing decisions.

### **TOG**

The Transport Officers Group are meeting in January at the Hako headquarters in Crick for a morning session comprising the usual group meeting for knowledge sharing between councils, and additionally including a tour of the Hako facility, a demonstration of new sweepers, and a presentation on recent developments within the company.



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of the Local Government Act 1972

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